When	College	Career
All Year	Select a rigorous class schedule while also exploring areas that interest you. Stay focused on your schoolwork.	Select a rigorous class schedule while also exploring areas that interest you.
	Meet with your academic counselor to check in on progress you are making on your 4 year plan and graduation requirements. Finalize a plan for what you would like to do after high school, meet with your counselor if needed to discuss.	Meet with your academic counselor to check in on progress you are making on your 4 year plan and graduation requirements. Finalize a plan for what you would like to do after high school, meet with your counselor if needed to discuss.
All Year	Participate in extracurricular activities and volunteer in your community. Demonstrate initiative, creativity, commitment, and leadership in each.	Participate in extracurricular activities and volunteer in your community. Demonstrate initiative, creativity, commitment, and leadership in each.
All Year	Continue to update your high school <u>brag sheet/resume</u> with your accomplishments, activities, shadowing, volunteering, and work experiences. Update your e-portfolio if you have one. Prepare a portfolio if you're interested in the arts.	Continue to update your high school <u>brag sheet/ resume</u> with your accomplishments, activities, shadowing, volunteering, and work experiences. Update your e-portfolio if you have one. Prepare a portfolio if you're interested in the arts.
All Year	Visit the campuses of schools you are interested in. Sign-up for campus tours, or visit school websites and take virtual tours. Follow colleges on social media that you are interested in.	As you narrow down your career search, think about conducting informational interviews and in-person/ virtual job shadowing. Attend industry related field trips if available.
All Year	Attend college visits offered through the Career Center. Attend college and career fairs at your school and in your community, and on-line (virtual). If you are interested in transferring to a four year college from a community college, attend presentations for your community college which highlight programs, financial aid, and transfer opportunities.	Attend college visits offered through the Career Center. Attend college and career fairs at your school and in your community, and on-line (virtual). Attend presentations for your community college which highlight programs, financial aid, and transfer opportunities.

Fall	Continue to explore and update your Interest Profile. You should have saved a profile on <u>California Career Zone</u> , <u>BigFuture</u> or another site and have a list of majors or careers you may be interested in pursuing.	Continue to explore and update your Interest Profile. You should have saved a profile on <u>California Career Zone</u> , <u>BigFuture</u> or another site and have a list of majors or careers you may be interested in pursuing.
Fall	Sign-up to take the PSAT in October. Ask your counselor for specific dates the test will be conducted at your school. Not only is it a good precursor to the SAT, your PSAT scores may qualify you for a National Merit Scholarship.	
Fall	Start to think about teachers, counselors and others who can comment on your abilities and talents that you may want to ask for recommendations for college applications.	Start to think about teachers, counselors and others who can comment on your abilities and talents that you may want to ask for referrals for jobs applications, and scholarships.
Fall/ Winter	Take a Mock SAT/ACT if you haven't already so you know areas where you need to improve.	
Fall/ Winter	Attend your school's Financial Aid Workshop to find out what financial aid will be available to you. Review your family budget to see what colleges will be financially available to you.	Attend your school's Financial Aid Workshop to find out what financial aid will be available to you. Review savings you have for the potential cost of post-secondary education or training. Review your family budget to see what financial opportunities may be available to you.
Fall/ Winter	If you plan to play college level sports, check in with your counselor to make sure you are taking the correct classes to qualify.	
Winter	Register to take the ACT and/or SAT if needed, as well as AP Exams in the Spring.	

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Winter/ Spring	Submit course selections for Senior year - maintain rigor & balance. Register for classes that interest you and help you explore your intended career path/ college major. Consider Career Technical Education and ROP classes that can earn both high school and college credit, and can provide career exploration opportunities.	Submit course selections for Senior year - maintain rigor & balance. Register for classes that interest you and help you explore your intended career path/ college major. Consider Career Technical Education and ROP classes that can earn both high school and college credit, and can provide career exploration opportunities.
Winter/ Spring	If you plan to apply to four-year colleges, put together a large list of prospective college choices (10-20). Consider career and potential college majors when creating your college list. Also consider finances as you make your list. Find out a college's actual cost. Use the Net Price Calculator to discover the potential for financial aid and the true out-of-pocket cost - or net price - for each college.	If you plan to apply to four-year colleges, put together a large list of prospective college choices (10-20). Consider career and potential college majors when creating your college list. If interested in apprenticeships, investigate local organizations and meet with representatives regarding application procedures and requirements. If interested in the military, meet with a recruiter.
Winter/ Spring	Explore summer opportunities. Look for a job, internship, enrichment or volunteer position that will help you learn about a field of interest. Find a job/ career-shadowing experience. Consider taking a concurrent enrollment class at a community college.	Explore summer opportunities. Look for a job, internship, enrichment or volunteer position that will help you learn about a field of interest. Find a job/ career-shadowing experience. Consider taking a concurrent enrollment class at a community college.
Spring	Take any SAT/ACT and AP Exams you have scheduled.	Explore common interview questions and responses. Ask your counselor, college and career specialist, or other adult to conduct a mock interview with you so you can practice your skills and get feedback. This will help prepare you for college or job interviews.
Spring	Students planning to play college level sports need to register through NCAA in March.	

Spring	Reflect on what skills have you acquired through your jobs and other activities. Take the Skills Profiler assessment at <u>California Career</u> <u>Zone</u> . The Skills Profiler can help you explore occupations that require your skillset. It is good to take stock of your skills as you get closer to applying for post-secondary institutions.	Reflect on what skills have you acquired through your jobs and other activities. Take the Skills Profiler assessment at California Career Zone . The Skills Profiler can help you explore occupations that require your skillset. It is good to take stock of your skills as you get closer to applying for post-secondary institutions.
Spring	If you are planning on attending a Military Academy, write to your Congressional Representatives for an application.	
Spring/ Summer	Make your recommendation requests for teachers and school officials so you are prepared to send when school starts.	
Spring/ Summer	Take ACT/SAT exams as needed.	
Spring/ Summer	Familiarize yourself with the financial aid process so you are ready to complete your Free Application for Federal Student Aid (FAFSA) application as soon as it opens in October. Use the Net Price Calculator to discover the potential for financial aid and the true out-of-pocket cost - or net price - for specific colleges.	
Summer	Finalize your college list (~ 6-12). Make a table of the schools to which you will apply. In the table include: type of application you are using (UC, CSU, Common App, Coalition App, or school specific app) required application components (standardized testing, recommendations). Be aware that deadlines can vary greatly among schools. Start to gather all of the necessary college application materials. Many applications are open by August 1st.	

Summer	Begin to think about college essays/ personal statements/ personal insight questions. If you're applying for early decision or early action, start writing these essays for that application during the summer. Early Action/Early Decision, most deadlines are Oct 15 th , Nov 1 st , or Nov 15 th . You will want to be prepared.	Create a resume. Practice writing cover letters, recommendation request letters, and thank you notes. These skills will be invaluable as you enter the workplace and as you secure recommenders/ references for college, scholarships, and jobs.
Summer	If you plan to take the SAT or ACT in late summer/ early Fall, be sure to register for your test date and prepare for the exam(s).	
Summer	Spend your summer productively - work part-time, intern, volunteer, take a college class, and/ or participate in an enrichment program.	Spend your summer productively - work part-time, intern, volunteer, take a college class, and/ or participate in an enrichment program.